

SBMS CIP Executive Committee meeting

Monday 8th February 2010

MINUTES

Present:

Prof Mike Shipston (Chair) (MS)
Prof Mike Ludwig (ML)
Dr Mike Cousin (MC))

Prof Andrew Jarman (AJ)
Prof. David Price (DP)
Ms Sarah Matheson(sec) (SM)

Apologies: Mrs Janet Philp

Swipe card access

The request for the current swipe card access times, of the internal doors of the Hugh Robson Building, be changed from 9am-5pm to 8am-6pm, was agreed.

Action: JP to organise new swipe card access times

Bench costs

DP reported that the MRC student stipend and bench fee payments for 2009 and 2010 had now been sorted by the accounts manager. It was agreed that a meeting with David Argyle, to discuss PG student issues, was required to prevent further problems in the future.

Action: MS to speak with ML

CIP Funds

All agreed to ask the current CIP seminar organisers to manage the additional funding of £2K for ad-hoc seminars, which would include providing an annual report justifying who was supported and declined. Requests for support for ad hoc seminars must demonstrate that the event is open to all CIP members

Action: MS to write to TT and LC

SM to email CIP lists re: additional funding and contacts for ad-hoc seminars

Wellcome Trust Funding

Current Wellcome programme grant-holders with more than 2 years of funding are not eligible to apply for the new funding grants. It was agreed to wait until the new rules and regulations are released in June before advising eligible applicants. It was highlighted that senior applicants are likely to go through a College 'mock' interview committee but CIP should ensure that all Investigator Awards applicants within CIP undergo a mock interview by a committee of CIP members. It was agreed that feedback was imperative for this new system.

Action: MS to get list of eligible applicants from ML

AOB

- CIP brochure

MS highlighted the main problem with the draft brochure was the choice of photos and it was agreed which ones would be changed. It was agreed that the final draft of the brochure could be uploaded to the website in pdf format. Minor changes to the text were also agreed.

Action: JP to obtain photos from CMVM

AJ to provide front cover photo

- Centre website

AJ reported a delay with the Polopoly centre website and that the outline document amendments were still to be approved. It was agreed that this provides an opportunity for each group to organise and update their own pages, in time for the next CIP exec meeting.

Action: All members to send group web amendments to SM

Date of next meeting: Monday 8th March at 13.30pm