

SBMS CIP Executive Committee meeting

Monday 14th June 2010

MINUTES

Present: MS, JP, MC, AJ, DP, SM(sec)

Apologies: ML

Confocal

The late invoicing of confocal bills has caused problems for some labs. Trudi Gillespie is utilizing reception staff to prepare bills for accounts for backdated bills up to May and from May all bills will be coordinated by accounts. It was agreed these bills will be issued monthly for easier payment although it was highlighted that confocal charges are included in grant applications so should have been accounted for. It was agreed that any labs that haven't yet paid without adequate reason will have restricted use of the confocal until payment of the bills.

Action: Accounts to provide list of all labs yet to pay and reasons for non-payment.

One of the current Physoc summer student has also won a Wellcome Trust award but Physoc won't allow another student to be nominated to replace her. It was agreed that for future applicants can only be nominated once with the guarantee that if the application is rejected that there will be an alternative source of funding available from CIP. . MS noted that he would like Physoc to provide CIP with a lump sum and deal with summer studentships and seminars internally.

Action: MS to speak with Physoc re: lump sum funding

A deadline of 18th June was agreed for any pre-final year summer students currently with no funding to submit a CV and project abstract to CIP for the remaining BBSRC-funded summer studentship.

Action: AJ to send email about deadline

BBSRC Case studentship

BBSRC have announced a new round of 88 industrial case studentships with a deadline of 28th July. This was discussed. It was agreed that companies such as Astra Zeneca who are providing funding should clarify distribution of funding and whether students receive a letter detailing the exact amount they should receive? All agreed that any extra funding should be paid to the supervisors to use within the project.

It was noted that BBSRC have returned an abstract, from Giles Hardingham's group, as it doesn't fit their scientific remit and have requested it to be re-written and returned to BBSRC for approval. It was agreed that PI's must ensure all students and supervisors have read the scientific remit before submitting an abstract.

It was noted that the systems biology BBSRC studentship is still available with the deadline of 2nd July. It is currently being advertised and a couple of applications have been received. It was agreed that the stringent requirements for this studentship may be deterring potential applicants.

Physoc are advertising £1k towards promoting physiology or recruitment within it. The different opportunities on how to use this funding was discussed and concluded that the PG or postdoc society might wish to put together an application which CIP would support.

-10 Room

It was noted that the -10 room is out of order again and as it is principally used as storage or backup whether it should be repaired or made into a more useful space would be finalised at the next Exec meeting.

Action: JP to investigate repair costs and running costs.

Chemical Inventory

It was noted that two students will be visiting DP's lab to start the pilot chemical inventory and it may be possible for them to do the whole building. The electronic database is being implemented as the EIT system cannot provide reports of all ordered chemicals.

Alarms

It was noted that staff are continuing to mute alarms in the basement and not resetting or informing security. A sign detailing instructions on who to inform when the alarm sounds will be displayed beside the alarm.

Liquid nitrogen

There was nothing to report but still some training to be given.

Finance

It was noted that £50k of FEC money has gone into reserve

Date of next meeting: 12th July at 1300